

January 2, 2024

The Grant County Commission met at 8 AM with Commissioners Buttke, Mach, Street and Tostenson present. Chairman Mach called the meeting to order. Motion by Tostenson and seconded by Buttke to approve the minutes of the December 19, 2023 meeting. Motion carried 4-0. Minutes filed. Motion by Buttke and seconded by Street to approve the agenda as presented. Motion carried 4-0. Commissioner Stengel arrived at 8:02 AM.

Chairman Mach addressed the Commission. He thanked them for working together this year. The decisions are made together even though we may not agree with them. The majority decides so it is the Commission as a whole who decides. He again thanked the Commission and all the employees in the county.

There being no final business to consider for 2023, Chairman Mach adjourned the meeting sine die and Auditor Folk assumed the chair. Nominations for Chairman were called. Commissioner Stengel nominated Bill Tostenson for Chairman. Folk called for a second to the nomination. Mach seconded the nomination and motioned for nominations to cease and to cast a unanimous ballot for Bill Tostenson as Chairman for 2024. Stengel seconded the motion. Auditor Folk called for the vote. Motion carried 5-0. Commissioner Tostenson was seated as Chairman and then called to order the 2024 Board of Commissioners. Nominations for vice-chairman were called. Buttke nominated Doug Stengel for vice-chairman. Mach seconded the nomination for Stengel for vice-chairman. Motion carried 5-0.

Present from the public was Jamie Henderson. Staff members present were Commissioner Assistant Layher and States Attorney Schwandt.

Public Comment: Chairman Tostenson called for public comment. Jamie Henderson, Executive Director of the Milbank Chamber of Commerce, asked if the Commission would be interested in partnering with the Chamber's ag event this year or in the future. The item will be added to the next meeting's agenda.

There were no other comments. Chairman Tostenson closed the public comment.

Gravel Bids: The 8:15 AM hearing for the opening of crushed gravel bids was held with no one present from the public. Hwy Supt Peterson was not present

therefore bids were just opened and read. Motioned by Mach and seconded by Stengel to table the approval of the bids until the January 16 meeting. Motion carried 5-0.

2024 Appointments: The reorganization of committees and board appointments were reviewed for changes in 2024. Motion by Street and seconded by Mach to approve the following list of committee appointments. Discussion followed. Mach made an amended motion to approve the following list of committee appointments with the addition of Doug Stengel to be on the 911 committee. It was seconded by Stengel. Motion carried 5-0.

COMMITTEES AND BOARDS

Marty Buttke: Buildings, Community Transit, Milbank Housing Authority
Bill Tostenson: Economic Development, Mental Health, Law Enforcement
Mike Mach: First District, Planning and Zoning
Doug Stengel: ICAP, Highway, 911
Bill Street: Insurance Alliance, Weed, Emergency Management
Karen Layher: Christian Service, Library, Visiting Neighbor, County Administrator
Deputy Auditor Stephanie Pauli: 4-H

Town Board Liaisons: Motion by Buttke and seconded by Street to approve the following appointments of Commissioners to serve as town board liaisons. Motion carried 5-0.

Marty Buttke: Milbank
Bill Tostenson: Marvin, Stockholm, Twin Brooks
Mike Mach: Milbank
Doug Stengel: Big Stone City
Bill Street: Albee, LaBolt, Revillo, Strandburg

First District Appointment: Motion by Mach and seconded by Buttke to reappoint Jody Kuper as the county representative on the First District Board. Motion carried 5-0.

Depositories: Motion by Stengel and seconded by Buttke to approve the following depositories. Motion carried 5-0.

Depositories: First Bank & Trust in Milbank and Brookings (TIF), Wells Fargo, First Interstate Bank, Minnwest Bank in Big Stone City and Public Investment Funds (FIT)

Designations: Motion by Mach and seconded by Stengel to approve the Grant County Review as the official newspaper for the county. Motion carried 5-0.

Travel: Motion by Street and seconded by Buttke to set the mileage reimbursement rate at the Federal rate for non-elected personnel with the option of using a county vehicle for travel, if available. As per the personnel policy, elected officials receive State rates for mileage. Meal reimbursement rates are set by SD administrative rule. Motion carried 5-0.

Fees: Motion by Stengel and seconded by Buttke to adopt the following fee schedule. Motion carried 5-0.

Grant County Fee Schedule

- FAX FEES: All Departments; \$1.00 first page, .50 each additional page
- COPY FEES: All Departments; .25 per page, .50 per page for color 8 x 11
- SHERIFF OFFICE FEES: Fingerprinting: \$20.00; Urine Analysis \$10.00; Child Protection Services Urine Analysis \$20.00; Breathalyzer Test \$1.00 per test
- PLANNING & ZONING FEES:

STRUCTURE / NON-AG FENCE PERMIT APPLICATION INCLUDING WIND TOWERS:		
Construction Cost / Including Labor	\$0 - \$10,000	\$ 25.00
	\$10,001 - \$30,000	\$ 60.00
	\$30,001 - \$50,000	\$ 100.00
	\$50,001 - \$100,000	\$ 200.00
	\$100,001 - \$200,000	\$ 400.00
	\$200,001 - \$300,000	\$ 600.00
	\$300,001 - \$500,000	\$1,000.00
	\$500,001 - \$700,000	\$1,400.00
	\$700,001 - \$900,000	\$1,800.00
	\$900,001 - \$1,000,000	\$2,000.00
	\$1,000,001 - and over	\$2.00 per 1,000

TEMPORARY TOWER STRUCTURE:	\$150.00 + \$.50 per thousand with a cap of \$1,000 per tower
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SHELTERBELT PERMIT FEE:	\$25.00
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APPEAL TO BOA HEARING	\$300.00
VARIANCE HEARING	\$500.00
CONDITIONAL USE HEARING/CAFO HEARING	\$300.00
REZONING HEARING	\$300.00
SPECIAL HEARING (OTHER THAN 2 ND MONDAY OF MONTH)	\$1,550.00
PLAT INSPECTION FEE	\$100.00 + \$5.00 PER LOT

DRAINAGE PERMIT FEE:	\$100.00 PER PARCEL
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 - DIRECTOR OF EQUALIZATION: Copy fees for Property cards: \$5.00 first page and each additional page \$1.00; Computer printouts: \$1.00 per page

WEBSITE ACCESS FEE:			
<u>Number of Users</u>	<u>Quarterly Fee</u>	<u>Annual Fee</u>	<u>Setup Fee</u>
1 to 5	\$85	\$300	\$25
6 to 10	\$130	\$475	\$25

	11 or more	\$190	\$725	\$25
-	HIGHWAY FEES:			
	Culvert Loading Fee	\$20.00 per culvert		
	Used Bridge Planks	\$3.00 per foot		
	Used Cutting Edges	\$2.00 per foot		
	Used Steel Decking	\$5.00 per foot		
	Orange Flags	\$2.50 each		
	Telespar Post	\$28.00 each		
	Base	\$14.00 each		
	Sign	cost to be determined at time ordered		
-	WEED:			
	Mosquito spraying	\$100.00 per application		
		\$50.00 per application (chemical provided by town)		
	Bug Collection Net	\$20.00 (Leafy Spurge)		
-	4-H Grounds:	Contact 4-H Office		

Funeral Allowance: Motion by Stengel and seconded by Buttke to set the county paid funeral at \$3,500 plus the cost of opening and closing the grave for 2024 with any additional costs to be itemized on the voucher. Motion carried 5-0.

Appointments: Motion by Stengel and seconded by Mach to approve the following appointments. Motion carried 5-0.

Emergency Management: Kevin Schuelke

Director of Equalization: Kathy Steinlicht

Planning and Zoning/Drainage: Steve Berkner

Visiting Neighbor Coordinator/County Administrator: Karen Layher

P&Z Board Appointment: The terms of Nancy Johnson and John Seffrood on the Planning Commission/Board of Adjustment ended on 12-31-2023. Motion by Stengel and seconded by Buttke to reappoint Nancy Johnson and John Seffrood to a 3-year term ending 12-31-2026. Motion carried 5-0.

Weed Board Appointment: Motion by Street and seconded by Buttke to reappoint the members of the Weed Board for a one-year term: Tom Wollschlager, David Kruger, Tim Rabe, and Joel O'Brien. Motion carried 5-0.

Visiting Neighbor Board Appointment: Motion by Mach and seconded by Stengel to reappoint members of the Visiting Neighbor Board to a one-year term: Jennifer Meyer, Marsha Lundberg, Diana Dirksen, Linsey Allen, Kim Veen, and Jeanne Ziegler. Motion carried 5-0.

Library Appointment: Motion by Street and seconded by Buttke to reappoint members of the Library Board to a three-year term, 2024-2026: Diane Pillatzki and Dusty Mueller. Motion carried 5-0.

Insurance: Motion by Stengel and seconded by Buttke to approve SDPAA as the 2024 liability and property insurance carrier. Motion carried 5-0.

WC Insurance: Motion by Stengel and seconded by Buttke to approve the SDML Workers' Compensation Fund as the workers' comp carrier for 2024. Motion carried 5-0.

Life Insurance: Motion by Stengel and seconded by Buttke to approve Dearborn National as the 2024 life insurance carrier. Motion carried 5-0.

Employee Benefit Plans: Motion by Buttke and seconded by Street to approve American Family Life Insurance (AFLAC), Colonial Life, Optilegra (vision), SDRS Supplemental and Legal Shield for employee benefit plan options for 2024. Motion carried 5-0.

VSO: Scott Malimanek reported on the low attendance of the veteran's coffee hour every Thursday. The Commission advised him to change the coffee hour to once a month.

Travel: None

County Assistance: None

2024 Elections: Motion by Street and seconded by Stengel to adopt the following resolution to establish the precincts for the 2024 elections. Motion carried 5-0. Resolution adopted.

**2024-01
RESOLUTION TO ESTABLISH PRECINCTS
FOR THE PRIMARY AND GENERAL ELECTION TO BE HELD IN 2024**

WHEREAS, SDCL 12-14-1 states the board of county commissioners shall by resolution provide for election precincts throughout its county and shall designate polling places within such precincts, and

WHEREAS, a Primary and General Election will be held in 2024 for the purpose of electing candidates;

NOW THEREFORE BE IT RESOLVED, that the Grant County Board of Commissioners hereby adopts the following precincts for the 2024 elections.

Precinct Name
Milbank Ward 1 Precinct 1

Milbank Ward 1 Precinct 2

Polling Place
City Office Community Room
1001 E. 4th Ave., Milbank
City Office Community Room
1001 E. 4th Ave., Milbank

Milbank Ward 2 Precinct 1	City Office Community Room 1001 E 4 th Ave., Milbank
Milbank Ward 2 Precinct 2	City Office Community Room 1001 E. 4 th Ave., Milbank
Milbank Ward 3 Precinct 1	City Office Community Room 1001 E. 4 th Ave., Milbank
Milbank Ward 3 Precinct 2	City Office Community Room 1001 E. 4 th Ave., Milbank
Milbank Ward 3 Precinct 3	City Office Community Room 1001 E. 4 th Ave., Milbank
41 Adams & Vernon Twp.-Towns of Albee & Revillo	Revillo Community Center 310 N 2 nd St., Revillo
42 Alban Twp.	Whetstone Valley Electric Meeting Room 1101 E 4 th Ave., Milbank
43 Big Stone City & Twp.	Big Stone City Office 400 Washington, Big Stone City
44 Blooming Valley- Farmington-Lura Twps.	New Township Hall 15050 455 th Ave., Summit
45 Georgia Twp., Town of LaBolt & Madison Twp.	Emily's Place 140 Main St., LaBolt
46 Grant Center Twp.	Whetstone Valley Electric Meeting Room 1101 E 4 th Ave., Milbank
47 Melrose Twp.	Grant County Library 207 E Park Ave., Milbank
49 Mazeppa-Osceola Twp. & Town of Marvin	Marvin Fire Hall 118 Church St., Marvin
52 Stockholm Town & Twp.	Community Center 400 E. Johnson, Stockholm
53 Troy Twp. & Town of Strandburg	Rufer's General Store 123 S Main St., Strandburg
54 Twin Brooks Town & Twp. & Kilborn Twp.	Twin Brooks Community Center 502 Lasell St., Twin Brooks

Dated this 2nd day of January, 2024.

William J Tostenson
Chairman

ATTEST:
Kathy Folk, Auditor

Budget Supplement: Motion by Stengel and seconded by Buttke to set January 16, 2024 at 10:30 AM for a budget supplement hearing to adopt budget authority with the source of cash coming from general fund reserve for the 2024 Highway and 2024 Fire Protection budgets. Motion carried 5-0.

Executive Session: None

Unfinished Business: The Commission discussed a potential site for the jail project.

New Business: None

Correspondence: None

Claims: Motion by Stengel and seconded by Buttke to approve the claims. Motion carried 5-0. CITY OF MILBANK, water & sewer 585.87; DELORIS RUFER, lib rent 100.00; ELECTION SYSTEMS & SOFTWARE, repairs & maint 6,339.38; FOOD-N-FUEL, inmate meals 750.00; GRAJCZYK LAW OFFICE, court appt

atty 3,550.00; IAAO, dues 400.00; JOSEPH KANTHAK, tower rent 600.00; LEWIS FAMILY DRUG, supplies & inmate rx 30.51; LIFEQUEST, allocation 2,500.00; MIDCO, lib internet 103.92; MOTOROLA SOLUTIONS, computer repairs & maint 495.00; NORTHWESTERN ENERGY, natural gas 1,532.04; ONSOLVE, prof services 4,436.60; RELX, online charges 725.00; ROBERTS CO SHERIFF, inmate housing 345.00; SCANTRON, minor equip, repairs & maint 13,436.96; SD ASSN CO COMMISSIONERS, dues 2,083.00; SD ASSN COUNTY HWY SUPTS, dues 350.00; SD ASSN COUNTY OFFICIALS, dues 1,092.58; SD STATE'S ATTORNEY ASSN, dues 891.68; SDAAO, dues 150.00; SDML WORKERS' COMP FUND, insurance 51,107.00; TYLER TECHNOLOGIES, annual maintenance 26,559.00; VALLEY RENTAL & RECYCLING, allocation 650.00; VALLEY SHOPPER, publishing 28.83. TOTAL: \$118,842.37.

It is the policy of Grant County, South Dakota, not to discriminate against the handicapped in employment or the provision of service.

The next scheduled meeting dates will be January 16 and February 6 and 20, 2024 at 8 AM. Motion by Mach and seconded by Stengel to adjourn the meeting. Motion carried 5-0. Meeting adjourned.

Kathy Folk, Grant County Auditor

William Tostenson, Chairman, Grant County Commission